

## Summer Day Camp Instructor (12 Weeks) - Fraser River Discovery Centre

The [Fraser River Discovery Centre](#) (FRDC) in New Westminster, BC is an interpretive centre and not-for-profit organization. The FRDC's mission is to bring together the many voices of the Fraser to discover, celebrate, and inspire passionate stewards of the river through exhibits, education programs, and public programs. The FRDC is currently seeking enthusiastic individuals to join our small, dynamic team of staff and volunteers this summer.

### KEY RESPONSIBILITIES

- Create the best possible summer day camp experience for campers.
- Lead summer day camps for children in grades K-5 under the guidance of the FRDC's Education Programs Manager.
- Plan, prepare, and maintain summer camp and educational materials.
- Train and supervise summer camp volunteers.
- Contribute to a positive environment for all campers and visitors.
- Assist the Education department with public programs throughout the summer.
- Front desk coverage, exhibit maintenance, and other duties as required.

### ESSENTIAL QUALIFICATIONS

- Experience working with students in a camp environment or similar setting.
- Proven skills in customer service and experience interacting with a diverse range of audiences (schoolchildren, families, seniors, etc.).
- Ability to communicate effectively with team members, volunteers, school-aged children, and the general public.
- Excellent time management, organization, and problem-solving abilities.
- Ability to take initiative and follow through.
- A positive, professional, and confident demeanour.
- Interest in environmental education, science, engineering, history, and/or biology.
- Interest in informal education and/or science communication.
- Eager to learn and contribute to a learning organization.
- Proficiency with Microsoft Office Suite.
- Must be able to pass a Criminal Record Check.

### DESIRED QUALIFICATIONS

- Completion of high school diploma, some post-secondary education in a related subject preferred (eg. Education, Biology, History, Environmental Science, etc.).
- Standard First Aid with CPR C and AED.

These positions are funded through the Canada Summer Jobs program, a federal program that requires successful candidates:

- Be between 15 and 30 years of age at the start of employment.
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

The Fraser River Discovery Centre hires on the basis of merit and is strongly committed to equity and diversity within its community. The FRDC encourages applications from women, visible minority group members, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities.

**RATE:** \$17.00/hour plus 4% in lieu of vacation pay

**DURATION:** June 12<sup>th</sup>, 2023 to September 4<sup>th</sup>, 2023 (start and end dates are negotiable).

**HOURS:** 37.5 hours per week, for 12 weeks.

**APPLICATION DEADLINE:** April 22, 2023.

To apply, please email résumé and covering letter using the subject line "Summer Camp Instructor" to:

Karen Lee, Director of Operations

[hr@fraserriverdiscovery.org](mailto:hr@fraserriverdiscovery.org)